
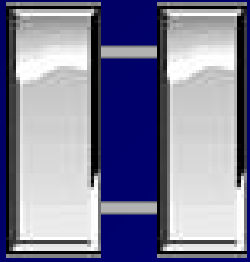




COMMUNICATE EFFECTIVELY

THE  TEAM - "A TEAM" of ONE



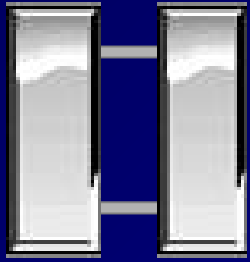
Communicate Effectively

References

TSP 158-D-1340 (Student Text)

AR 25-50

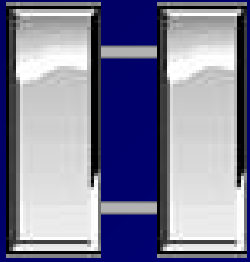
FM 101-5



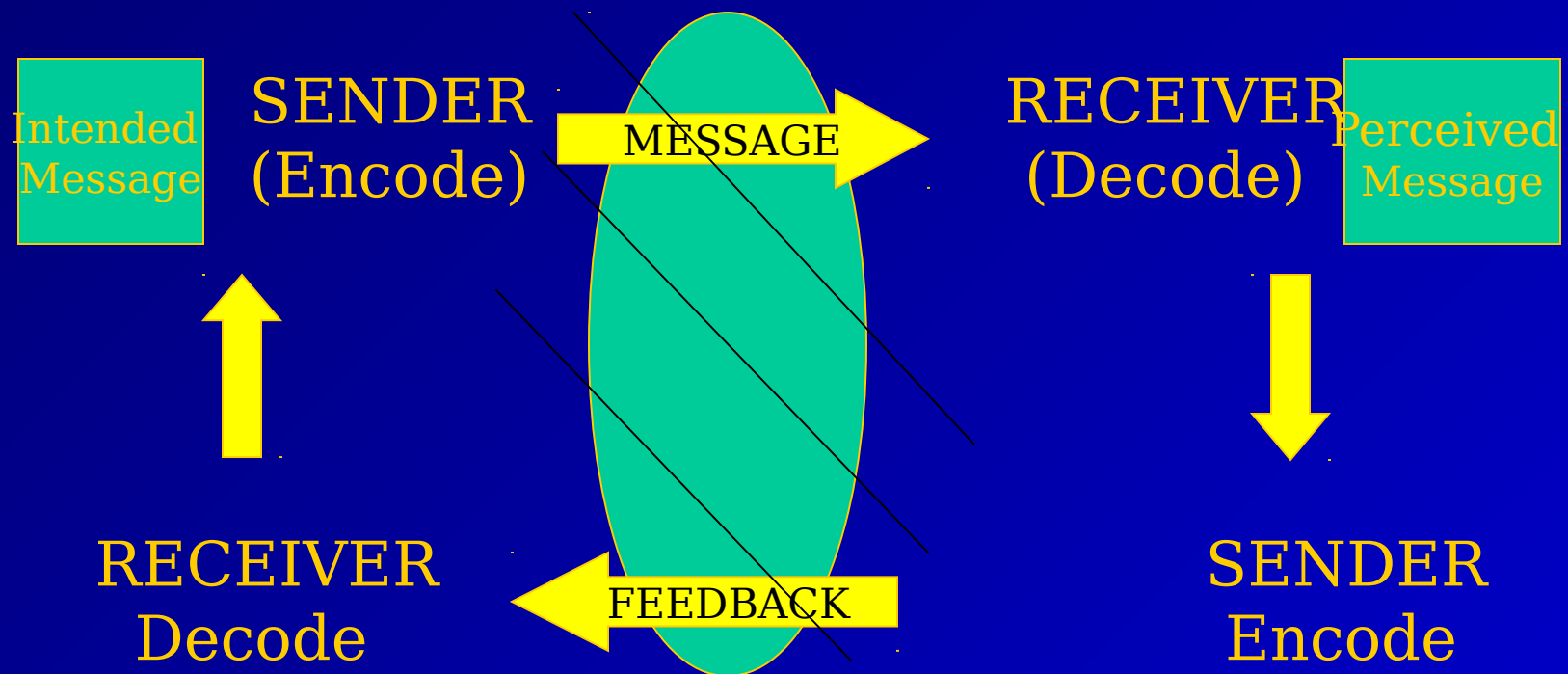
Communicate Effectively

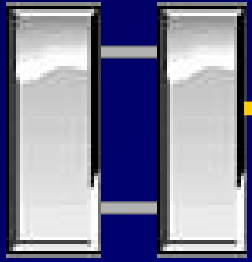
“ The staff officer must be an effective communicator. The staff officer must clearly articulate orally, in writing, and visually (with charts and graphs) the commanders intent and decisions. The officer must be skilled in orally briefing individuals and groups. They must know and understand proper briefing techniques and be able to convey complex information so that it is easily understood.”

FM 101-5



A Cybernetic Model of Communication

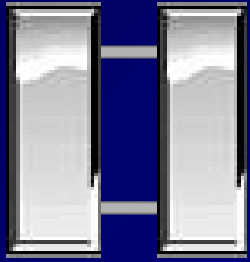




The Distortion of Meaning

Source/Receiver Differences

Nonverbal Communications

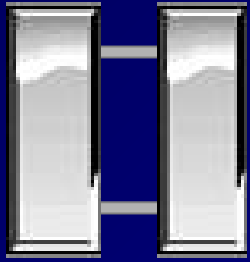


Communications in Organizations

Downward Communications

Upward Communications

Lateral Communications

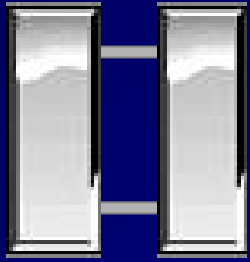


Strategies for Solving Organizational Communications Problems

Data Overload

Message Distortion

Incomplete Feedback



Making the Message Convincing

**Characteristics of the
Source**

**Characteristics of the
Message**

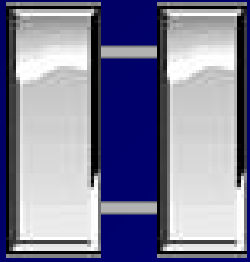
**Characteristics of the
Receiver**



Active Listening

A good listener is an active listener

Common Characteristics



Questions

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